

Dear St. Dunstan parents,

As part of a continual effort to improve communications within the school community, I am providing the e-mail addresses of the school faculty and staff below.

Principal	Dr. Bruce Colville	principal.stdunstan@gmail.com
Vice Principal / 4 <sup>th</sup> grade teacher	Mrs. Sue Pallari	suepallari.stdunstan@gmail.com
Kindergarten teacher	Mrs. Patricia Rodgers	patriciarodgers76@gmail.com
1 <sup>st</sup> grade teacher	Mrs. Anne Hahn	annethahn@gmail.com
2 <sup>nd</sup> grade teacher	Ms. Laura Sandoval	sandoval.laura260@gmail.com
3 <sup>rd</sup> grade teacher	Ms. Cheryle Keohane	ckeohanesd@gmail.com
5 <sup>th</sup> grade teacher	Mrs. Karin Ostertag	kcostertag@gmail.com
6 <sup>th</sup> grade teacher	Ms. Irma Pacheco	ipacheco.stdunstan@gmail.com
7 <sup>th</sup> grade teacher	Mrs. Cathy Aveson	cathy.aveson@gmail.com
8 <sup>th</sup> grade teacher	Mr. Trey Cosgriff	treycosgriff@gmail.com
Science and PE teacher	Ms. Carol Muller	mscmuller@gmail.com
Spanish teacher	Mrs. Mary Weng	mweng.stdunstan@gmail.com
Computer teacher	Mr. Joe Saba	ej8080@gmail.com
Math/Science teacher	Mrs. Charlene Calaunan	msliao.stdunstan@gmail.com
Reading Specialist	Mrs. Judi Hamilton	judihamilton@gmail.com
Secretary	Ms. Lori Coustier	lcoustier.stdunstan@gmail.com
Bookkeeper	Mrs. Louise Cordova	lcordova.stdunstan@gmail.com
School Coordinator	Mrs. Aurora Linak	st_dunstan_scrip@gmail.com
Counselor	Mr. Steve Abrams	steveabrams@mindspring.com
Extended Day Care Director	Mrs. Mary Anne Anderegg	daycarestdunstan@gmail.com
Musical-Theater	Mrs. Marilou Lafon	m.lafon@gmail.com

A copy of the school email policy can be found at the following link:

[http://st-dunstan.org/wp-content/uploads/2012/08/SD\\_E-mail\\_Policy.pdf](http://st-dunstan.org/wp-content/uploads/2012/08/SD_E-mail_Policy.pdf)

The following is a summary of the important points of the policy:

St. Dunstan Catholic School considers email an important means of communication. We recognize the importance of proper email content, speedy replies in conveying a professional image, and delivering good customer service.

It is strictly forbidden to use St. Dunstan Catholic School email system for anything other than legitimate school purposes. Therefore, the sending of personal emails, chain letters, junk mail, and jokes are prohibited.

Users should take the same care in drafting emails as they would any other communication.

Write well-structured emails and use short, descriptive subjects.

St. Dunstan Catholic School's email style is informal. This means that sentences can be short and to the point.

Do not send unnecessary attachments. Compress attachments larger than 200K before sending them.

If you forward emails, state clearly what action you expect the recipient to take.

Do not use email for confidential matters. Confidential matters should be properly communicated directly to the person.

Avoid sending urgent messages through email. If the message is urgent, please contact via telephone at the School Office.

Faculty and staff will make every effort to answer within two working days

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