

St. Dunstan Chinese Program Enrollment Policy

2013-2014

This Enrollment Policy applies to all students. Parents or legal guardians who wish to send their child to St. Dunstan School After-School Chinese Program must read, sign and return a copy of this Policy.

1. Annual Registration Fee, Books and Supplies Fee, and First Term Tuition fee are due on the day of registration. All subsequent tuition fees are due by the first day of each term.
2. Late payments will incur a late fee of 5% tuition fee, and all returned checks are subject to a processing fee of \$25.
3. There will be NO credit-back or make-up class for any absence of any reason. However, a written parent note is REQUIRED in advance if your child/children will not be attending a class. If for some reason a written note cannot be submitted beforehand, please contact the teacher or program director via telephone or email.
4. Families who enroll multiple children will receive a 10% discount for all children, excluding the first child, who will pay the full tuition.
5. Parents must be punctual with picking up their child/children; otherwise, students will automatically be taken to St. Dunstan School Extended Care.
6. Classes will not be held during school breaks/holidays and parent-teacher conferences.
7. Photo Release

I agree to allow St. Dunstan Chinese School to take my child's/children's photo and post it on the blog/website. My permission will be needed for my child's/children's photo to be used for other uses.

I do not agree to allow St. Dunstan Chinese School to take my child's/children's photo and post it on the blog/website.

By affixing your name and signature below, you agree you have read and fully understood this Enrollment Policy and will abide by all the terms of this Policy.

Parent's Name (Print):

Students' Name (Print):

Parent's Signature:

Date:
