

PARENT TEACHER CONFERENCES

October 22, 2013

Dear Parents,

We are starting to schedule, appointments for parent-teacher conferences. The conferences will be held the week of **November 4-7, from 1:30-4:00p.m.** Kindergarten through 8th grade will be dismissed at 12 noon.

Please mark a preferred time frame, **one for 1st choice and two for 2nd choice**, for each child in your family. We would like to do our best to accommodate each family, so please fill out and return by **Friday, October 25th** . If you need to see our other subject teachers, we will try to coordinate your desired conference time. Please check their name below. **SCHEDULE A CONFERENCE WITH THEM ONLY IF THERE IS A PROBLEM OR CONCERN**, as they do work with so many more children than the classroom teachers. Thank you for your cooperation, and we are looking forward to meeting with you.

PLEASE NOTE: IF YOU DO NOT MAKE A SELECTION FROM BELOW BY 10/25/2013, A CONFERENCE DATE AND TIME WILL BE SELECTED FOR YOU.

MONDAY 11/4	TUESDAY 11/5	WEDNESDAY 11/6	THURSDAY 11/7
1:30pm___	___	___	___
1:45pm___	___	___	___
2:00pm___	___	___	___
2:15pm___	___	___	___
2:30pm___	___	___	___
2:45pm___	___	___	___
3:00pm___	___	___	___
3:15pm___	___	___	___
3:30pm___	___	___	___
3:45pm___	___	___	___
4:00pm___	___	___	___

FAMILY NAME _____

GRADE LEVELS:K ___ 1 ___ 2 ___ 3 ___ 4 ___ 5 ___ 6 ___ 7 ___ 8 ___

WOULD LIKE CONFERENCE WITH: Ms. Muller___(P.E./Science),
Mrs. Hamilton___(Reading Specialist), Mrs. Calaunan___(Math/Science), Senora
Weng___(Spanish teacher-limited time slots available), Ms.
Sarappo___(Computer)