

PARENT TEACHER CONFERENCES

October 24, 2012

Dear Parents,

We are starting to schedule, appointments for parent-teacher conferences. The conferences will be held the week of November 5-8, from 1:30-4:00p.m. Kindergarten through 8th grade will be dismissed at 12:35p.m.

Please mark a preferred time frame, one for 1st choice and two for 2nd choice, for each child in your family. We would like to do our best to accommodate each family, so please fill out and return by Friday, October 26th . If you need to see our other subject teachers, we will try to coordinate your desired conference time. Please check their name below. **SCHEDULE A CONFERENCE WITH THEM ONLY IF THERE IS A PROBLEM OR CONCERN**, as they do work with so many more children than the classroom teachers. Thank you for your cooperation, and we are looking forward to meeting with you.

PLEASE NOTE: IF YOU DO NOT MAKE A SELECTION FROM BELOW BY 10/26/2012, A CONFERENCE DATE AND TIME WILL BE SELECTED FOR YOU.

MONDAY 11/5	TUESDAY 11/6	WEDNESDAY 11/7	THURSDAY 11/8
1:30pm___	___	___	___
1:45pm___	___	___	___
2:00pm___	___	___	___
2:15pm___	___	___	___
2:30pm___	___	___	___
2:45pm___	___	___	___
3:00pm___	___	___	___
3:15pm___	___	___	___
3:30pm___	___	___	___
3:45pm___	___	___	___
4:00pm___	___	___	___

FAMILY NAME _____

GRADE LEVELS:K ___ 1 ___ 2 ___ 3 ___ 4 ___ 5 ___ 6 ___ 7 ___ 8 ___

WOULD LIKE CONFERENCE WITH: Ms. Muller___(P.E./Science),
Mrs. Hamilton___(Reading Specialist), Mrs. Calaunan___(Math/Science),
Señora Weng___(Spanish teacher-limited time slots available),
Ms. Sarappo___(Computer), Mrs. Ruane___(Resource Teacher)